

SHIRE

BUILT AROUND OUR REPUTATION



Completed Command Post

Assembly of Command Post®

Adult Assembly Only - Do not attempt to modify this building.

Thank you and congratulations on the purchase of your Shire Garden Building. We believe that this product will give you many years of excellent service. This is a natural product manufactured to a high standard therefore if you have any queries or experience any difficulties then please contact our customer service hotline on 01945 46 89 10 or 01945 46 89 11 or 01945 46 89 12.

Preparation of Base

We recommend that the base onto which your building will stand should be at least 75mm larger in each direction than the total floor size of the building.

Actual floor area of the building: 1790 x 1190mm

Total height clearance: 1650mm

The chosen position in your garden for the siting of the building should be excavated to a depth of 75mm to allow a base of sand, on to which paving slabs can be evenly laid - **THEY MUST BE LEVEL AND FIRM.**

Treatment/Care of your Garden Building

Treat with a suitable decorative wood finish immediately. We recommend that all timber pieces be treated again prior to assembly and again within 3 months of assembly. We further recommend that all pieces are treated again at least annually or as frequently as the instructions on the product used recommends.

We would suggest that all wall panels be treated in an upside-down position to allow the finish/treatment to ingress into the tongue and groove jointing.

We would also remind you that you would rarely (if ever) be able to re-treat the underside of the floor following assembly. We strongly recommend that the underside of the floor is treated an absolute minimum of twice (not including pre-treatment). Use only child safe wood preservative and allow to dry thoroughly before further use. Do not use creosote.

Tools Required

- Posidrive screwdriver (electric is best)
- Drill and 6mm drill bit
- Hammer
- Sandpaper (to smooth any rough edges)
- Cutting knife
- Tape measure
- Step ladder
- Ruler
- Pencil
- Saw
- Chisel

IMPORTANT!

PLEASE READ PRIOR TO ASSEMBLY OF THE BUILDING

EVERY PRECAUTION IS TAKEN TO ENSURE THAT YOUR BUILDING HAS NO ELEMENT INCORRECTLY PLACED OR POSSIBLY HAZARDOUS, HOWEVER PRIOR TO USE PLEASE CHECK ALL SURFACES FOR THE FOLLOWING:

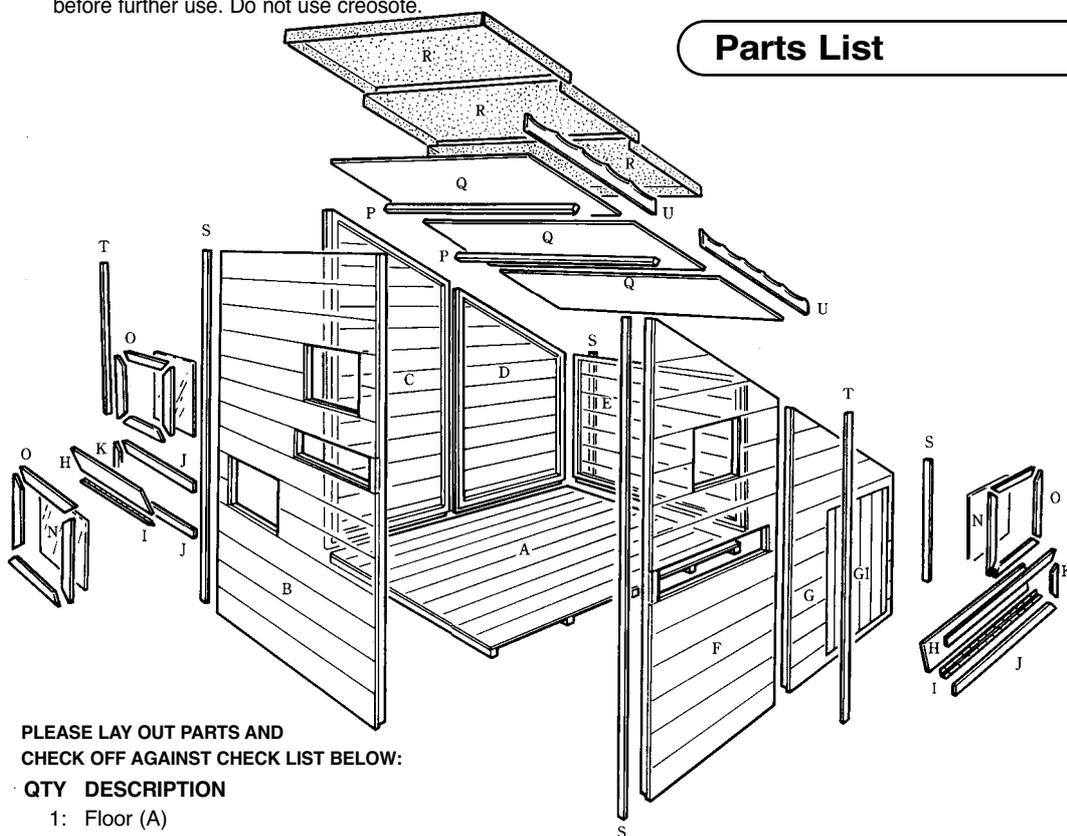
- 1 RAISED GRAIN, SPLINTERS: sand down timber to smooth finish
- 2 NAIL/SCREW/PIN HEADS PROUD: tap home to be flush with surface of timber
- 3 DAMAGED SCREW HEADS RESULTING IN SHARP SPLINTERS OF METAL: replace
- 4 SHARP ENDS OF NAILS/SCREWS/PINS PROTRUDING THROUGH THE PANEL: remove and reposition.
- 5 ENSURE ALL PARTS ARE SECURED AGAINST REASONABLE FORCE: remove and refit
- 6 ENSURE THERE ARE NO LOOSE PARTS: remove and refit/discard

We recommend that protective gloves be worn throughout

PLEASE NOTE

Wood is a natural product and is therefore prone to changes in appearance, including some warping, movement and splitting, particularly during unusual climatic conditions (long hot or wet spells of weather). As a natural occurrence this is not covered by a guarantee.

Parts List



PLEASE LAY OUT PARTS AND CHECK OFF AGAINST CHECK LIST BELOW:

QTY DESCRIPTION

- 1: Floor (A)
- 6: Timber Sections (B, C, D, E, F, G)
- 1: Door (G1)
- 2: Observation port shutter (H)
- 3: Piano Hinge (1 long, 2 short) (I)
- 4: Observation port surround long (J)
- 2: Observation port surround short (K)
- 3: Glazing material (N)
- 12: Beading (6 long, 6 short) (O)
- 2: Roof Bearer (P)
- 3: OSB Roof sections (Q)
- 2: Felt (1 @ 2.6mtr, 1 @ 1.3mtr) (R)
- 4: Cornerstrips (S)
- 2: Coverstrips (T)
- 2: Profiled Facia (U)
- 3: Black 'D' handle
- 1: Block of Wood
- 3: Catch
- 2: Vents

QTY DESCRIPTION

- 54: 25mm Screws
- 4: 25mm Black Screws
- 48: 20mm Screws
- 16: 40mm Screws
- 8: 12mm Black Screws
- 20: 60mm Screws
- 53: 40mm Nails
- 4: 80mm Screws
- 80: Felt Nails

PLEASE KEEP THIS LEAFLET FOR FUTURE REFERENCE

A - Door Assembly

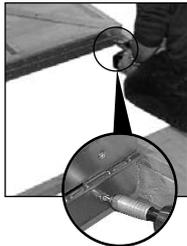
1 Prepare to fit the door 'G1' to panel 'G'. Place the continuous hinge (I) along the length of the door, making sure that the hinge does not protrude at either the top or the bottom. The hinge should allow the door to open outward once fitted on the building. Fit the hinge to the door using 6x 25mm screws.



2. Fit door handle to the door. Place handle vertically onto door approx. 20mm from the edge of the door. Secure into place using 4x 25mm black screws.



3. Place the front panel 'G' onto a flat level surface, outside facing up. Place the door into the aperture, ensuring that there is an equal gap between the edges of the door and the aperture. Screw into position using 6x 25mm screws.



B - Observation Ports

1 Fit the hinges to the observation port shutters (H). One shutter/port is slightly longer than the other so ensure that the correct hinge is placed with the correct shutter. Place the hinge (I) on the short, flat edge of the shutter ensuring the rounded part of the hinge is on the outside edge. Secure into place using 14x 20mm screws. Repeat for other shutter using 10x 20mm screws.



2 Fit observation port surround to panels B & F. Ensure the correct sized pieces are used on each port. Take 2 long (J) and 1 small (K) surround pieces and place on the sides of the aperture. Drill and secure the long pieces into place using 3x 50mm screws and 1x 50mm screw per small piece. Repeat for other port. Note: On panel B the small surround piece is placed at the end towards the centre of the panel. On panel F the small surround piece is placed at the end towards the short side of panel. The long pieces are placed flush to the edge at the opposite ends.



3 Fit observation port shutter into aperture. Place the board H (with hinge already fitted) into the aperture of the relevant size panel, ensuring the hinge is at the bottom. Secure into place using 14x 20mm screws for the long gun port board and 10x 20mm screws for the short.



4 Fit handle. Place in the centre of the board. Fix using 4x 12mm black screws. Repeat for other shutter.



C - Fitting glazing material

1 Remove protective film from both sides of the glazing material (N). Place the glazing material (N) into the aperture on panels B & F. Take 2 long pieces and 2x short pieces of window frame beading (O) and place over the glazing material.



Drill and screw into place using 3x 25mm screws per long piece and 2x 25mm screws per short piece. Repeat for other 2 windows.

D - Wall Assembly

1 Place the floor 'A' on a flat level surface. Place the large window panel 'B' on the shortest side of the floor, ensuring that the shiplap cladding overhangs the edge of the floor. Place the large plain angled panel 'C' next to panel 'B' in place. Drill two holes, one to the top and one to the bottom. Secure the panels together using 2x 60mm screws.



2 Place small plain angled panel 'D' next to the large plain panel 'C'. Drill and screw using 2x 60mm screws.



3 Place small rectangle panel 'E' along the shortest side of the floor (opposite the large window panel). Drill and screw using 2x 60mm screws.



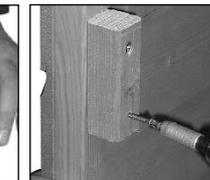
4 Place the other large window panel (F) next to the one already placed (B). Drill and screw using 2x 60mm screws.



5 Place door panel 'G' into aperture. Drill and screw using 2x 60mm screws each side. (To secure the side with the door hinge, drill through the small rectangular panel).



E - Door catch assembly



1 Drill x 2 holes into the wood block and secure to inside of door opening flush with the aperture using 2x 60mm screws.

2 Secure door catch to inside of door approximately centrally alongside the wood block and secure using 2x 25mm screws.



3 Close the door and attach the door catch together and mark the required position of the door catch housing. Secure using 2x 25mm screws.

F - Observation port catch

1 Fix catch onto the edge of the framework on the panel using 2x 25mm screws. Close the shutter and attach the catch together, mark the required position of the catch housing. Secure 1 screw in bottom of the catch. Adjust the catch so that the port shutter can open and close freely then secure in position with top screw.



G - Roof assembly

1 Take one OSB roof section (Q) and place onto the lowest edge, ensuring it is flush with the edges of the panels. Nail into position using 3x 40mm nails per short edge and 3x 40mm nails per long edge.



2 A roof bearer (P) needs to be placed beneath the joints of each roof section (Q). The roof bearer should be flush with the top of the framework of the side panels. Near the top of the side panels where the roof panel finishes, drill a hole. Repeat for other side.



3 Fix a roof bearer (P) using the pre-drilled holes using 2x 80mm screws, one at either end.



4 Lay another piece of roof panel (Q) into position ensuring it is flush with the previous panel. Fix using 3x 40mm nails at each short side and 3x 40mm nails in EACH roof panel along the roof bearer. Repeat.



H - Cornerstrips

1 Nail cornerstrips (S) at each corner. Use 3x 40mm nails per strip.



I - Felt

1 Open the large roll of felt (R). Place on a flat clean surface. Measure 2x strips each to be 1300mm long.



2 Lay one piece of felt along the bottom lowest edge. The felt should overhang each side by approx. 40mm. Secure the felt using felt nails at approx. 100mm intervals and nail directly down into the walls.



3 Lay next piece of felt approximately 300mm over the previous piece already laid. Secure as previous.



4 Nail along the edge of the felt which overlaps the previous felt into the roof panel. Secure using felt nails at approx. 100mm intervals.



5 Place the small roll of felt onto the remaining part of the roof. Secure as previous.



6 To obtain a neat finish at the corners, the felt will need to be carefully cut to enable one piece to be folded and sit under the other taking care not to cut too far - cut from the corner point of the felt to the outer edge of the felt. Trim any excess carefully.



J - Facia boards

1 Nail the profiled facia boards (U) into position along the front of the building using 3x 40mm nails per board. Carefully trim off excess felt with cutting knife against the edge of the facia board.



K - Coverstrips

1 Place a coverstrip (T) over the joint where panel F meets panel G. Mark where the strip meets the facia board. Cut to size. Secure into place using 4x 40mm nails. Repeat for back panel.



L - Securing walls to floor

1 Drill and screw all side panels to the floor on the inside of the building using 1x 60mm screw per panel, into a floor joist if possible.



Assembly Completion Checklist

1 Check and ensure that no raised grain or splinters are evident on timber components. Sand down any raised grain or splinters using fine grade sandpaper. Check that all screw, nail and pin heads are properly tapped home and are not proud of the timber surface.

3 Check and ensure that no screws, nails or pins protrude through any panel.

4 Check and ensure that all parts are properly secured against reasonable force.

5 Do not apply decorative wood finish/treatments to wet or damp timber. Please observe the instructions of the wood finish/treatment manufacturer.

6 Adults need to check the playhouse regularly and maintain the playhouse in good condition to provide a safe play environment. Do not use if damaged. If damaged the playhouse should be properly and safely repaired before further use by children.